

MEIGS MIDDLE STUDENT

HANDBOOK

2005 - 2006

WELCOME

We welcome you as a member of the Meigs Middle School student body. Meigs Middle School takes pride in their tradition of academic excellence. Comprehensive student activities and athletic programs are also offered. You are invited and encouraged to take full advantage of the programs and facilities available to you here at Meigs Middle.

Printed in this handbook, you will find some of the rules and policies of Meigs Middle School, as well as other useful information. The schools phone number is 423 334-9187. Please feel free to contact me with any questions or concerns.

Allen Roberts, Principal

MEIGS MIDDLE SCHOOL GOALS

- 1) To enhance and stimulate student's potential for learning and growing intellectually, emotionally, and physically.
- 2) To establish and maintain a school environment conducive to effective teaching and learning.
- 3) To promote our school as an important and integral part of our community and county.
- 4) To secure and utilize the necessary tools needed for providing the absolute best education available today for our children's future success.

ATTENDANCE

Success in school depends greatly on the student's attendance. Many times absences are unavoidable. The school will try to understand and work with all parents whose children are sick or absent due to a death in the family or similar emergencies.

Any student who has been absent from school three consecutive days or absent from school for five or more days during the year without an acceptable reason will be considered truant from school. The parent/guardian must provide the school with a written explanation concerning all student absences upon the student's return to school. Only three parent notes will be accepted for the school year all other absences must be accompanied by a note from a doctor. When a student has five unexcused absences, a letter will be sent to the County Truancy Board.

Absences will be divided into the following two (2) categories:

EXCUSED

- 1) Student personal illness (accompanied by a doctor or dental note after three days absence).
- 2) Death in family.
- 3) Special and recognized religious holidays regularly attended by a particular faith.

UNEXCUSED

If the student's absence does not meet the requirements of the excused categories, he or she will be given an unexcused absence. It will be at the discretion of the teacher if work missed can be made up.

The school will grant parents or designated persons the right to pick up a student at school, but this does not mean the absence will be excused or make-up work given. Dismissals will be excused on the same basis as an excused absence.

TARDIES: It is very important that students be on time and remain at school until the last bells. When a student receives three tardies in a class, the student will be referred to the office. (Board policy 6.200)

ENROLLING AND WITHDRAWING FROM SCHOOL

Before students can be enrolled at Meigs Middle School, the following will be required:

- 1) A transfer from the previous school.
- 2) A record of immunization. Students must have a Tennessee Certificate of Immunization which can be obtained from the Meigs County Health Department before entering school.
- 3) A grade card for the present school year and/or a transcript of all work from the previous school which includes recent achievement test scores.

Any student who is planning to withdraw from school for any reason should report to the office for correct procedures prior to the day of withdrawal. Students are expected to meet all obligations (return of books, payment of fees and/or fines) before withdrawing. (Board Policy 6.207)

MAKE-UP WORK

Scheduling make-up work is totally the responsibility of the student, and failure to fulfill this obligation will result in loss of credit for the work missed. Students will be granted the same number of days as missed to turn in make-up work. Students must meet the deadline for completion of make-up work.

ARRIVAL AND DISMISSAL

School Arrival: Please do not park in the Buses Parking Only lane between 7:45 and 8:30 A.M. and 2:45 to 3:30 P.M. When arriving, whether by bus or parent, students should report directly to their homeroom or to the cafeteria for breakfast. All teachers should be in their rooms by 7:45 to receive the students. Students should remain in their homeroom unless they have permission from their teacher to be elsewhere.

School Dismissal: School is dismissed at 3:10 for students riding buses going to Meigs South, 3:15 for Meigs North, and 3:20 for Decatur. After these buses leave, parents may pull up to the front entrance for their child to be dismissed as a car-loader. Please observe this procedure for the safety of all children.

Parents- Please only check your child out early in the event of an emergency. Students will only be allowed to walk to the parking lot if they are accompanied by adult/guardian or all car loaders are gone.

TRANSPORTATION

Bus transportation to and from school is provided for all students. Riding the bus is a PRIVILEGE-NOT A RIGHT. Students who misbehave on the school bus may be denied transportation privileges.

Students are not to change buses without permission from the office. Parents must request **IN WRITING**, permission for their child to ride a different bus or get off at a different bus stop. Requests are made through the school office and are approved by the principal.

If you walk or ride a bicycle to and from school, a note **MUST** be on file in the school office, signed by a parent/guardian granting permission. The school is not responsible for bicycles parked on school grounds. Walkers and riders may leave only after all buses and car loaders have left.

SCHOOL VISITORS

We welcome and encourage parents to visit the school and their children's classroom. Any individual visiting the school for any reason must first report to the school office and receive a visitor's pass

GRADING SCALE

Grades 6th thru 8th use the following scale to denote progress in the student's class work:

<u>Grade</u>	<u>Explanation</u>	<u>Numerical Equivalent</u>
A	Superior	93-100
B	Above Average	86-92
C	Average	77-85
D	Below Average	70-76
F	Failure	0 –69

S-Satisfactory U-Unsatisfactory N-Need Improvement

Report cards are issued following the end of each six-week grading period. At the end of the third week, a progress report will be sent home to show student progress for that six weeks. These reports should be signed by the parent/guardian and returned to school. (Board Policy 4.600)

RULES AND REGULATIONS

Students are acquainted with the school's rules and regulations at the beginning of school each year. The principal, assistant principal, or homeroom teacher will meet with students to review the current rules and have students sign a statement that they are aware of the policies.

DRESS CODE

Students are expected to dress in ways that are consistent with the school board policy. A copy of this policy is distributed at the end of the school year and at the beginning of each school year or one may be picked up in the school office at any time. (Board Policy 6.310)

SCHOOL CALENDAR 2005-2006

Aug. 5	Registration
Aug. 8	Staff Development (No School)
Aug. 9	First full day of school
Aug.15	6 th Grade Open House 3:30-6:00
Aug.16	7 th Grade Open House 3:30-6:00
Aug.17	8 th Grade Open House 3:30-6:00
Sept. 5	Labor Day (No School)
Sept.23	No School
Sept.27	Grade Card Day
Oct. 26-28	Fall Break (No School)
Nov.11	Grade Card Day
Nov.23-25	Thanksgiving Holiday (No School)
Dec.21-Jan.4	Christmas Holiday (No School)
Jan. 5	School re-opens
Jan. 11	Grade Card Day
Jan. 16	Martin Luther King Holiday (No School)
Feb. 1	TCAP Writing Assessment
Feb.20	President's Day/Staff Development (No School)
Feb.21	Open House 3:30-6:00
Feb.27	Grade Card Day
Mar.20-24	Spring Break (No School)
Apr.14	Good Friday (No School)
Apr.17	TCAP testing begins
Apr.18	Grade Card Day
May 2	No School
May24	Staff Development (No School)
May25	Grade Card Day